

COMMISSIONERS
Anita Tatum- Chairman
Neil Busch
Tim Hornbuckle
John Reyes
John Keeble



FIRE CHIEF
David Garrison

SECRETARY
Sherrill Jenkins

**DUNNIGAN FIRE PROTECTION DISTRICT BOARD OF COMMISSIONERS
MINUTES**

**Fire Station Training Hall
January 11, 2024**

6:30 P.M- Call to Order

Commissioner Chairperson Anita Tatum called the meeting to order at 6:30 pm. Present were fellow Commissioners; Neil Busch and Tim Hornbuckle,. Absent: John Reyes and John Keeble

1. Pledge of Allegiance

2. Approval of Agenda

- a. Approve the January 11th meeting agenda.

MO# 24-32: Approved the January 11th meeting agenda.

Motion: Tim Hornbuckle **Second:** Neil Busch **Ayes:** Tatum, Busch, Hornbuckle **Absent:** Reyes, Keeble

3. Public Comments

- District Firefighter Eric Sagara provided an update on the status of the Dunnigan Volunteer Association. He stated they have had several successful fundraising activities, including the dinner dance, pancake breakfasts, and hall rentals to name a few. He then thanked the Board of Commissioners for their support in helping the Association reestablish themselves. The Association meeting takes place every 3rd Tuesday of the month and reminded the Commissioners to attend if they could.

4. Public Correspondence/ Discussion about correspondence received- None recieved

5. Consent Agenda-

- a. Approval of the November 9th meeting minutes.

MO# 24-33: Approved the minutes from the **November 9th** meeting.

Motion: Tim Hornbuckle **Second:** Anita Tatum **Ayes:** Tatum, Busch, Hornbuckle **Absent:** Reyes, Keeble

- b. Approval of the bills submitted for payment.

MO# 24-34: Approved bills submitted for payment.

Motion: Anita Tatum **Second:** Neil Busch **Ayes:** Tatum, Busch, Hornbuckle **Absent:** Reyes, Keeble

6. Reports, Discussion and Action Items from the District Fire Chief

- a. Chief's Report (See attached)

- b. Update on DWR Grant well project. (See report)

- Commissioner Busch asked about the condition of the water tank, with a discussion following about a future need to replace it.

Dunnigan Fire November 9th Agenda (cont.)

- c. Update on new septic system (See report)
- d. Discussion and update on funding of increased payroll costs. (See report)

MO# 24-35: Authorized the District Fire Chief to increase the station stipend paid to firefighters for a stipend amount up to \$480 per 24 hr shift. The stipend would provide the following annual maximum pay, if the firefighter worked 2 shifts per week, for all 52 weeks of the fiscal year, and was paid the full \$480 per shift:

Per 24 hr Shift	Per 2 shift week	4 Shifts Per Pay cycle	Annually
\$ 480	\$ 960	\$ 1,920	\$ 49,920

Motion: Tim Hornbuckle **Second:** Neil Busch **Ayes:** Tatum, Busch, Hornbuckle **Absent:** Reyes, Keeble

- e. Update on Impact Fees Appeal- EV Charging Station - The appeal process was closed, and the impact fee check was paid as originally calculated.
 - f. The Chief then presented a discussion to revisit the Proposition 218 Special Benefit initiative. He questioned if the Commissioners would support the idea of redoing the process again. The consensus was the Board would support it, if we worked with the district owners on what they would support in the initiative language. For instance, what would be an acceptable annual cost of living adjustment, and a sunset provision that they could support. The Chief added the Board must be the voice to the community for it to pass. The Chief would like to get the process started as soon as possible if that is the direction of the Board.
7. Action Items and Reports from Board of Commissioners
- a. Budget Status update discussions including financial concerns or needs. – Secretary Jenkins stated she noticed our Secured Tax allocation was about \$7000 less than what we budgeted for the current fiscal year. She said in previous years, the allocation typically comes in about \$10,000 more than what was budgeted. She said she sent a message to the County to ask why the allocation was so low.
 - b. Approve \$24,144.62 worth of expenses that will be assigned to use of the Impact Fee Revenue.

FY 23-24 Impact Fee Purchases					
Vendor	Invoice	Item Name/Description	Qty	Unit Price	Cost
Hi-Tech EVS, Inc	177161	S12 - Dodge Weststes Type 6 upgrade	1	\$ 17,442.71	\$ 17,442.71
I-5 Truck and Trailer Repair	7445	E212- Engine/Electrical Repair	1	6,701.91	6,701.91
					\$ 24,144.62

MO# 24-36: Approved \$24,144.62 worth of expenses that will be assigned to use of the Impact Fee Revenue.

Motion: Tim Hornbuckle **Second:** Neil Busch **Ayes:** Tatum, Busch, Hornbuckle **Absent:** Reyes, Keeble

- 8. MOTION TO ADJOURN - The next regular meeting will be held on February 8th at the Fire Station Training Hall.

MO# 24-37: Adjourned the January 11th Meeting at 7:56.

Motion: Neil Busch **Second:** Tim Hornbuckle **Ayes:** Tatum, Busch, Hornbuckle **Absent:** Reyes, Keeble

ATTACHMENT

Dunnigan Fire Department Chiefs Report 1/11/24

1. New well is fully operational – old well still operational as a backup
2. Sewer - Need to reconnect with Yolo Pumping.
3. E212 was out of service for 1 week for repairs to pump controls.
4. Department FIT testing is currently underway (required to wear a facemask in a structure fire).
5. Good feedback from the dinner dance.
6. Meeting with Supervisor concerning sustainable funding.
 - a. Could an area specific sales tax be created in an unincorporated area – No, only county wide or entirety of unincorporated area
 - b. Could the 4% of property tax be adjusted – In theory, yes, however it would require another governing body to voluntarily give up their share.
 - c. Community Facilities Districts (CFD) are a viable option but require a lengthy process. (Currently doing this with new development projects within the district)
 - d. County wide, or unincorporated area wide sales tax looks viable and is being investigated further. Next steps:
 - i. Investigate and calculate estimated income from hypothetical sales tax increases.
7. \$201k of sustainability funding requested from county was approved.
 - a. Estimated requests of:
 - i. \$100K – Payroll
 - ii. \$60K – Well overages
 - iii. \$40K – Sewer system
 - b. Currently would like to request permission to increase shift officer stipends utilizing this sustainability funding.
8. Validity of future 218