COMMISSIONERS
Anita Tatum- Chairman
Neil Busch
Tim Hornbuckle
John Reyes
Matt Cotter

FIRE CHIEF
David Garrison

SECRETARY
Sherrill Jenkins

DUNNIGAN FIRE PROTECTION DISTRICT BOARD OF COMMISSIONERS MEETING MINUTES

Fire Station Training Hall
November 13, 2025

6:30 P.M- Call to Order

Chairperson Anita Tatum called the meeting to order at 6:33 pm. Present were fellow Commissioners; Neil Busch, Tim Hornbuckle, John Reyes, Matt Cotter. **Absent:**

1. Pledge of Allegiance

2. Approval of Agenda (with correction to the meeting agenda date; from Oct 16th to Nov 13th)
   - Approve the November 13th meeting agenda.

   MO# 26-33: Approved the November 13th meeting agenda.
   Motion: Tim Hornbuckle **Second:** Neil Busch **Ayes:** Tatum, Busch, Hornbuckle, Reyes, Cotter
   Absent:

   - Public Comments - None

3. Public Correspondence/ Discussion about correspondence received- None

4. Approval of the October 16th meeting minutes.

   MO# 26-34: Approved the October 16th meeting minutes.
   Motion: Matt Cotter **Second:** Anita Tatum **Ayes:** Tatum, Busch, Hornbuckle, Reyes, Cotter
   Absent:

5. Approval of the bills submitted for payment.

   MO# 26-35: Approved bills processed for payment since last meeting.
   Motion: Tim Hornbuckle Second: John Reyes **Ayes:** Tatum, Busch, Hornbuckle, Reyes, Cotter
   Absent:

6. Reports, Discussion and Action Items from the District Fire Chief
   a. Chief's Report (See attached)

7. Action Items and Reports from Board of Commissioners

   a. Update on progress with Prop 218 Benefit Assessment.

      Chief Garrison discussed the recent zoom meeting with SCI consulting and answered questions of the Board. His goal is to keep the budget as reasonable as possible to all district property owners.

He will work with Commissioner Tatum and Cotter to draft a reasonable budget as the framework for the new assessment initiative and then reach out to the rest of the board to meet and discuss the budget and their concerns. He said these meetings will be undertaken during November and December and believes the final budget should be ready for discussion at the next Commissioner meeting in January.

b. Update on the new septic system

Secretary Jenkins stated there as been no reports or options received by the current proposal team. After discussion, the Board agreed to start the process to move on to get proposals from other engineers and sewer installation companies.

c. Discussion to adjust shift pay to meet minimum wage requirements and include a 3'rd pay range for Assistant Chief based on job duties. This would adjust our current minimum pay scales to meet minimum wage.

MO# 26-36: Approved the increase in the current firefighter pay range max to $600 per 24 hr shift ($25 an hour) to accommodate increased position duties and responsibilities of the Assistant Fire Chief.
Motion: Tim Hornbuckle **Second:** John Reyes **Ayes:** Tatum, Busch, Hornbuckle, Reyes, Cotter **Absent:**

d. Budget Status update and any concerns- No concerns discussed

8. MOTION TO ADJOURN – The existing practice is not to hold a regular meeting in December; therefore the next regular meeting will be held on January 8th at the Fire Station Training Hall.

MO# 26-37: Adjourned the November 13th Meeting at 7:58 pm.
Motion: Neil Busch **Second:** John Reyes **Ayes:** Tatum, Busch, Hornbuckle, Reyes**,** Cotter
Absent:

Chairperson: _____

Sherrill Jenkins, Secretary: _____

ATTACHMENT

Dunnigan Fire Commissioners Meeting Chiefs Report 11/13/25

- Meeting held with SCI to develop timelines for Prop. 218 processes. Rough numbers have been drawn up, but we still have additional calculations to factor in. (Discussion).
- Yolo County OES coordinator is still not in place permanently; county chiefs are in communication to ensure coordination of sand and sandbags for communities.
- Impact fee purchase list is in rough draft form (discussion)
- Mental health and wellness has become a focus recently. Many traumatic accidents in the area, some of our people have been very exposed. Working with YCPARMIA and other FD's to ensure that information is provided to firefighters effectively. Possibility of a local "peer support group" has been discussed.