COMMISSIONERS
Anita Tatum- Chairman
Neil Busch
Tim Hornbuckle
John Reyes
John Keeble

FIRE CHIEF
David Garrison

SECRETARY
Sherrill Jenkins

DUNNIGAN FIRE PROTECTION DISTRICT BOARD OF COMMISSIONERS MEETING MINUTES

Fire Station Training Hall
July 13, 2023

6:30 P.M- Call to Order

1. Pledge of Allegiance

2. Approval of Agenda
   a. Approve the July 13th agenda.

   MO# 24-01: Approved the July 13th agenda
   Motion: Neil Busch **Second:** Anita Tatum **Ayes:** Tatum, Busch, Hornbuckle, Reyes, Keeble **Absent:**

3. Open Public Hearing and Consideration of Continuing the Public Hearing until July 27, 2023 at 6:30 p.m. and Resolution Ordering Levy of the Dunnigan Fire Protection District Fire Protection and Emergency Response Services Assessment for Fiscal Year 2023-24

   The Dunnigan Fire Protection District will be proposing to their Board of Commissioners to continue the Public Hearing on the proposed Fire Protection and Emergency Response Services assessment from July 13, 2023 at 6:30 p.m. at 29145 Main St, Dunnigan, CA 95937 until July 27, 2023 at 6:30 p.m. at 29145 Main St, Dunnigan, CA 95937 in order to allow more time for property owners to consider the proposed assessment and return their ballots. If the continuance of the public hearing is approved by the Board of Commissioners at the July 13 Board meeting, ballots must be returned before the public input portion of the public hearing on July 27, 2023 at 6:30 p.m. at 29145 Main St, Dunnigan, CA 95937. Tabulation of the ballots will begin after the close of the public input portion of the public hearing on July 27, 2023 at 6:30 p.m.

   MO# 24-02: Approved the continuance of the Public Hearing on the proposed Fire Protection and Emergency Response Services assessment from July 13, 2023 at 6:30 p.m. at 29145 Main St, Dunnigan, CA 95937 until July 27, 2023 at 6:30 p.m. at 29145 Main St, Dunnigan, CA 95937

   Motion: Neil Busch **Second:** Anita Tatum **Ayes:** Tatum, Busch, Hornbuckle, Keeble **Abstain:** John Reyes **Absent:**

4. Public Comments
   - Opportunity for members of the public to address the Board of Commissioners on subjects relating to District business. The Board of Commissioners reserves the right to impose a reasonable limit on time afforded to any topic or to any individual speaker. State law prohibits action by the board on items not on the agenda.

5. Public Correspondence/ Discussion about correspondence received-

6. Consent Agenda-
   a. Approval of the June 8th meeting minutes.

   MO# 24-03: Approved minutes from the **June 8th** meeting minutes with the following corrections:

John Keeble seconded the motion to adjourn, not John Reyes, and the next meeting date should read July 13th, not July 11th.

Motion: Neil Busch **Second:** John Keeble **Ayes:** Tatum, Busch, Hornbuckle, Reyes, Keeble **Absent:**

b. Approval of the bills submitted for payment.

MO# 24-04: Approved bills submitted for payment.
Motion: John Keeble **Second:** Tim Hornbuckle **Ayes:** Tatum Busch, Hornbuckle, Reyes, Keeble **Absent:**

7. Reports, Discussion and Action Items from the District Fire Chief
   a. Chief's Report (See Attachment)
   b. Update and discussion on DWR Grant well project.

8. Action Items and Reports from Board of Commissioners
   a. Discussion and approval of the FY 23-24 Annual budget, with a second contingent budget to be approved in case the Fire Emergency and Medical Response Benefit Assessment is voter approved.

MO# 24-05: Approved the Dunnigan Fire Protection District FY 23-24 annual budget in the amount of $1,375,200 (One-million, three-hundred seventy-five thousand, two-hundred dollars).

Motion: Neil Busch **Second:** Anita Tatum **Ayes:** Tatum, Busch, Hornbuckle, Reyes, Keeble **Absent:**

   b. Discussion on current financial status and any financial concerns or needs.
   - Approve a budget adjustment to move $6,000 of budget allocation to the Supplies and Services cost center as follows:

From: 503300 - APPOP FOR CONTINGENCY	$2,000
From: 500320 - OASDI	$4,000
	$6,000
To: 501070 - MAINTENANCE-EQUIPMENT	$6,000

MO# 24-06: Approved the adjustment to the FY 22-23 budget to move $6,000 of budget allocation to the Supplies and Services cost center as follows:

From: 503300 - APPOP FOR CONTINGENCY	$2,000
From: 500320 - OASDI	$4,000
	$6,000
To: 501070 - MAINTENANCE-EQUIPMENT	**$6,000**

.
Motion: John Reyes **Second:** Neil Busch **Ayes:** Tatum, Busch, Hornbuckle, Reyes, Keeble **Absent:**

9. MOTION TO ADJOURN

MO# 24-07: Adjourned the meeting at 8:10 pm.

Motion: John Reyes **Second:** John Keeble **Ayes:** Tatum, Busch, Hornbuckle, Reyes, Keeble **Absent:**

ATTACHMENT

Dunnigan Fire Department
7/13/23 Commission meeting
Chiefs Report

- Grass 12 sold at Richie Bros for $7500, our share: $6305
- All units yearly maintenance and repairs finished
- S12 will be taken in for box modifications on Monday July 17’th
- Volunteers have completed radio protocol training and have been issued radio’s to coordinate response better
- Currently working on revising the 5 year plan for August submission to the commission
- Association pancake breakfast was successful and profited $2000.
- All mailing issues with the 218 have been worked out
- Alarm matrice in place to improve response within the dist.
- 1 new reserve and 2 hopeful reserves
- Applied for CSFA grant again.