

COMMISSIONERS

Anita Tatum- Chairman
Neil Busch
Tim Hornbuckle
John Reyes
Matt Cotter



FIRE CHIEF

David Garrison

SECRETARY

Sherrill Jenkins

DUNNIGAN FIRE PROTECTION DISTRICT BOARD OF COMMISSIONERS MEETING MINUTES

Fire Station Training Hall
May 14, 2026

6:30 P.M- Call to Order

Chairperson Anita Tatum called the meeting to order at 6:32 pm. Present were fellow Commissioners; John Reyes, Matt Cotter. **Absent:** Neil, Tim Hornbuckle

1. Pledge of Allegiance
2. Approval of Agenda
 - Approve the **May 14th** meeting agenda.

MO# 26-54: Approved the April 9th meeting agenda.

Motion: Matt Cotter **Second:** John Reyes **Ayes:** Tatum, Reyes, Cotter **Absent:** Busch, Hornbuckle

3. Public Comments- None made
4. Public Correspondence/ Discussion about correspondence received- Secretary Jenkins stated a public records request for purchasing records was received and completed.
5. Approval of the April 9th meeting minutes.

MO# 26-55: Approved the March 11th regular meeting minutes.

Motion: Matt Cotter **Second:** John Reyes **Ayes:** Tatum, Reyes, Cotter **Absent:** Busch, Hornbuckle

6. Approval of the bills submitted for payment.

MO# 26-56: Approved bills processed for payment since last meeting.

Motion: Matt Cotter **Second:** John Reyes **Ayes:** Tatum, Reyes, Cotter **Absent:** Busch, Hornbuckle

7. Reports, Discussion and Action Items from the District Fire Chief
 - a. Chief's Report (See attached)
 - b. The Chief would like to have a discussion and action item on next month's agenda to enter into agreement with Fire Recovery.
8. Action Items and Reports from Board of Commissioners
 - a. Update on progress with the Prop 218 Benefit Assessment.
 1. Discussion and updates to include the balloting process and community meetings.

Dunnigan Fire May 14th Meeting Minutes (cont.)

- The Chief discussed the Prop 218 activities involving the community and related activities during his Chief's report.
- b. Update on the new septic system
- Secretary Jenkins explained we may need to enter a short MOU with the Procurement Division for their effort to assist us with completing a "Request for Bid" in the County's CUPPCCA process. To expedite the process to get the septic system going, the Board chose to authorize the Chief to complete the MOU with the County, but only if the Prop 218 initiative passes.

MO# 26-57: Approved Chief Garrison to enter an MOU with the County's Procurement Division for an amount of up to \$600. This approval is contingent on 1) the County agreeing to provide the effort to assist our District, and 2) if the Prop 218 Benefit Assessment passes at the June 11th meeting.

Motion: Anita Tatum **Second:** John Reyes **Ayes:** Tatum, Busch, Cotter **Absent:** Reyes, Tim Hornbuckle

- c. Budget Status update and any concerns
1. Approve expenses that will be assigned to use of Impact Fees

MO# 26-58: Approved the list of FY 25-26 purchases in the amount of \$110,655.12 that will be assigned to the use of Impact Fee Revenue.

Motion: Anita Tatum **Second:** John Reyes **Ayes:** Tatum, Busch, Cotter **Absent:** Reyes, Tim Hornbuckle

- d. FY 26-27 Draft Annual Budget discussion

Two different draft budgets were presented for discussion. The first one was based on property tax revenue only with some equipment reserves added to allow the same operational budget as last fiscal year. The second one included the Prop 218 Benefit Assessment funds in preparation for it the ballot measure passes at the June 9th meeting. The discussion informed the Board that if the Prop 218 initiative passes, the county matching funds would need to be approved at a later date by the Board of Supervisors, which would cause the need for a budget amendment to incorporate those funds into the operational budget.

9. MOTION TO ADJOURN – The next regular meeting will be held on June 11th at the Fire Station Training Hall.

MO# 26-59: Adjourned the May 14th meeting at 7:20 pm.

Motion: Matt Cotter **Second:** John Reyes **Ayes:** Tatum, Reyes, Cotter **Absent:** Busch, Hornbuckle

Chairperson: _____

Secretary: _____

ATTACHMENT

Dunnigan Fire Protection District Commission Meeting Chiefs Report 5/14/26

- Assistant Chief Sagara moved to an Administrative position starting 5/15/26
- G12 – mechanic found possible bad sleeve and injector. Replacing and will report findings.
- Septic system – Sherrill has reached out to county officials and has not received a response. We need to put out a request for bid.
- New reserve firefighters – ~~4~~ 5 new reserves have been brought on, more on the way
- Started advertising for officer to replace Assistant Chief Sagara.
- Working on PPE grant opportunities
- Working on Fire Recovery USA to begin billing of non-residents
- Training – Wildland training held on 4/25/26 – worked on basic wildland skills (hose lays, mobile attack, and wildland shelters.)
- Training – working with knights landing fire to coordinate a training including air ambulance protocols.
- Working with JOA members to coordinate negotiations with LAFCo. concerning upcoming MSR. – See LAFCo handout.