COMMISSIONERS
Anita Tatum- Chairman
Neil Busch
Tim Hornbuckle
John Reyes
John Keeble

FIRE CHIEF
David Garrison

SECRETARY
Sherrill Jenkins

DUNNIGAN FIRE PROTECTION DISTRICT BOARD OF COMMISSIONERS MEETING MINUTES

Fire Station Training Hall
August 10, 2023

6:30 P.M- Call to Order

1. Pledge of Allegiance

2. Approval of Agenda
   a. Approve the August 10th agenda.

   MO# 24-10: Approved the August 10th agenda
   Motion: Neil Busch **Second:** John Keeble **Ayes:** Tatum, Busch, Hornbuckle, Reyes, Keeble **Absent:**

3. Public Comments - No public Comments made

4. Public Correspondence/ Discussion about correspondence received- None received

5. Consent Agenda-
   a. Approval of the July 13th meeting minutes.

   MO# 24-11: Approved minutes from the **July 13th** meeting minutes.

   Motion: Neil Busch **Second:** John Keeble **Ayes:** Tatum, Busch, Hornbuckle, Reyes, Keeble **Absent:**

   b. Approval of the July 27th meeting minutes.

   MO# 24-12: Approved minutes from the **July 27th** meeting minutes.

   Motion: Neil Busch **Second:** John Keeble **Ayes:** Tatum, Busch, Hornbuckle, Reyes, Keeble **Absent:**

   c. Approval of the bills submitted for payment.

   Commissioner Busch asked questions about the Interstate Oil invoices presented for payment, relating to vehicle use and gas expenditures. Commissioner Tim Hornbuckle questioned if we were supposed to be getting a tax exemption. He was concerned that since there were multiple taxes showing on the invoices, it didn't appear that we were being exempted. Secretary Jenkins stated she would contact Interstate Oil and report back at the next meeting.

MO# 24-13: Approved bills submitted for payment.
Motion: John Keeble **Second:** Tim Hornbuckle **Ayes:** Tatum Busch, Hornbuckle, Reyes, Keeble **Absent:**

6. Reports, Discussion and Action Items from the District Fire Chief
   a. Chief's Report

      Lieutenant Eric Sagara presented the Chief Report. (See Attached)

   b. Discussion and action to adjust or waive impact fees on certain types of property.

      After discussion the Board of Commissioners were not in favor of waiving or reducing any impact fees for the current commercial development described in the attached Chief's Report.

   c. Update and discussion on DWR Grant well project. - See Chief's Report attached.

7. Action Items and Reports from Board of Commissioners
   a. Nothing discussed.

8. MOTION TO ADJOURN - The next regular meeting will be held on September 14th at the Fire Station Training Hall.

MO# 24-14: Adjourned the meeting at 7:15 pm.
Motion: John Reyes **Second:** John Reyes **Ayes:** Tatum, Busch, Hornbuckle, Reyes, Keeble **Absent:**

ATTACHMENT

Dunnigan Fire Dist.
8/10/23Commission Meeting
Chiefs Report

- Crews attended Fentanyl training at Zamora Fire
- Association will be putting on Christmas Dance again.
- Preparations for community day has started. Community day scheduled for Saturday, September 23'rd.
- Dunnigan Hills Bike Race planning has contacted FD's for approval. Race will most likely be held on 9/16/23

Well Update:

- Should be scheduling the job next week. We have PWR fully signed up with the county as a vendor and we're currently getting the final contract paperwork signed and filled out. The project will end up costing around $100K when completed which $59K is covered by a DWR grant. I plan to try to get the remaining overages covered by requesting money from our $200K that has

been set aside by the county supervisors. Since we attempted to pass our 218 I should be able to request it. The supervisors will have to vote to approve this.

Impact Fee Adjustment:

- Currently have a EV charging center going in next to the AM/PM, when presented with the impact fee documents I held off because the job is listed as having a small area of transformers and a large covered parking area with 48 EV chargers and I would have to charge $1.99 on roughly 10,000 square feet. I felt this was possibly too much money and started investigating possibilities of lowering our fee for certain types of construction.
    - I found that if we lower our fee from $1.99 that we would be forcing the construction company/owner to rebid his job as a prevailing wage job as this process would be considered a government subsidy.
    - The technicalities that forces this are:
        - Lowering our fee to a cost that is equal or greater than 2% of the total job cost
        - If the job is greater than $600K

- I feel that this development does need to pay however in my opinion our only options we have are to require full payment of 1.99/square foot or to fully waive the fees which would require a motion and a vote to waive the fee's on this type of construction. Example:
    - "Motion to waive fees on covered parking with solar panels"