

COMMISSIONERS

Anita Tatum- Chairman
Neil Busch
Tim Hornbuckle
John Reyes
Matt Cotter



FIRE CHIEF

David Garrison

SECRETARY

Sherrill Jenkins

DUNNIGAN FIRE PROTECTION DISTRICT BOARD OF COMMISSIONERS MEETING MINUTES

Fire Station Training Hall
June 11, 2026

6:30 P.M- Call to Order

1. Pledge of Allegiance
2. Approval of Agenda
 - Approve the **June 11th** meeting agenda.

MO# 26-60: Approved the June 11th meeting agenda.

Motion: Neil Busch **Second:** John Reyes **Ayes:** Tatum, Busch, Reyes, Cotter **Absent:** Hornbuckle

3. **Open Public Hearing for the proposed Fire Protection and Emergency Response Services Assessment**
 - a. **Introductory comments and general overview of the proposed Assessment (by Board, Staff, and SCI Consulting Group).**
 - b. **Chairperson outlines Public Hearing procedures:**
 - Public can request a replacement ballot at the meeting.
 - All ballots must be submitted prior to the close of the public input portion of the public hearing.
 - c. **Receive Public Input - Public provides comments.**
 - d. **Staff and Assessment Engineer respond to questions raised.**
 - e. **Last call for submittal of ballots.**
4. **Close Public Input portion of Public Hearing.**
5. **Board discussion of item, if necessary.**
6. **Board Chairperson directs the tabulators to begin the tabulation of all returned ballots.**

[Board may proceed with other agenda items while ballots are being tabulated]
7. **SCI and Board Secretary tabulate the ballots and provide the results to Board Secretary**

8. Board Chairperson announces results, if the measure is successful then Board considers Resolution Ordering Levy of Assessments

Votes were tabulated and the results were as follows: Yes = 61.85%, Noes = 38.15%. The proposed Fire Protection and Emergency Response Services Assessment passed.

- a. Approval of Resolution Approving Engineer's Report, Confirming Diagram and Assessment, and Ordering Levy of the Dunnigan Fire Protection District, Fire Protection and Emergency Response Services Assessment for Fiscal Year 2026-2027.

Resolution # 26-03: Approved Resolution Approving Engineer's Report, Confirming Diagram and Assessment, and Ordering Levy of the Dunnigan Fire Protection District, Fire Protection and Emergency Response Services Assessment for Fiscal Year 2026-2027

Motion: Neil Busch **Second:** Matt Cotter **Ayes:** Tatum, Busch, Reyes, Cotter **Absent:** Hornbuckle

- b. Approval of the contingent FY 26-27 Annual budget which includes the Fire Protection and Emergency Response Services Assessment.
 - Discussion was brief on the current budget document presented that determined that a new budget would need to be passed at the July meeting to incorporate the matching funds, which will be received by the District during the FY 26-27 fiscal year, due to the passing of the initiative. The budget presented needed to be passed to ensure compliance with the County's budget deadline. The Chief will meet with commissioners over the next few weeks to ensure they are knowledgeable and in agreement with the "to be developed" new budget.

MO# 26-61: Approved the FY 26-27 annual budget in the amount of \$682,458.29, which includes the Fire Protection and Emergency Response Services Assessment.

Motion: Anita Tatum **Second:** Neil Busch **Ayes:** Tatum, Busch, Reyes, Cotter **Absent:** Hornbuckle

9. Public Correspondence/ Discussion about correspondence received- No discussion

10. Approval of the May 14th meeting minutes.

MO# 26-62: Approved the May 14th regular meeting minutes.

Motion: Matt Cotter **Second:** John Reyes **Ayes:** Tatum, Reyes, Cotter **Abstained:** Busch **Absent:** Hornbuckle

11. Approval of the bills submitted for payment.

MO# 26-63: Approved bills processed for payment since last meeting.

Motion: Neil Busch **Second:** Matt Cotter **Ayes:** Tatum, Busch, Reyes, Cotter **Absent:** Hornbuckle

12. Reports, Discussion and Action Items from the District Fire Chief

- a. Chief's Report (See Attached)
- b. Discussion on Office of Traffic Safety Grant
- c. Fire Recovery and action item discussion to be tabled until the July 9th meeting agenda.

13. Action Items and Reports from Board of Commissioners

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Dunnigan Fire June 11th Meeting Minutes (cont.)

a. Budget Status update and any concerns

1. Discussion and approval of Budget Adjustment to balance FY 25-26 budget

Transfer From:	
590100 APPROP FOR CONTINGENCY	20,119
530030 INFRASTRUCTURE	16,000
	36,119
Transfer To:	
510275 PROF & SPEC SVC-OTHER	15,000
510010 CLOTHING & PERSONAL SUPPLIES	21,119
	36,119

MO# 26-64: Approved the budget adjustments as follows based on discussion:

Transfer From:	
590100 APPROP FOR CONTINGENCY	20,119
530030 INFRASTRUCTURE	16,000
	36,119
Transfer To:	
510275 PROF & SPEC SVC-OTHER	15,000
510010 CLOTHING & PERSONAL SUPPLIES	21,119
	36,119

Motion: Matt Cotter **Second:** John Reyes **Ayes:** Tatum, Busch, Reyes, Cotter **Absent:** Hornbuckle

2. Approval of invoices in the amount of \$33,240.90 to be assigned to Impact Fee Use.

MO# 26-65: Approved 2 recent quotes from Allstar Fire in the amount of \$33,240.90 to be assigned to the use of Impact Fees, once invoices are received and paid:

Motion: Matt Cotter **Second:** John Reyes **Ayes:** Tatum, Busch, Reyes, Cotter **Absent:** Hornbuckle

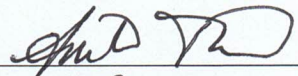
3. If the Prop 218 ballot initiative is not successful, discussion and approval of the annual operating budget for FY 25-26, which does not include the assessment revenue.
(Not needed, see item 8.b above)

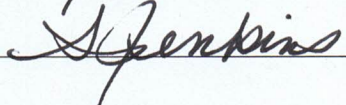
b. Update on the new septic system- Discussion to be tabled until the July 9th meeting agenda.

14. MOTION TO ADJOURN – The next regular meeting will be held on July 9th at the Fire Station Training Hall.

MO# 26-66: Adjourned the June 11th meeting at 7:58 pm.

Motion: Matt Cotter **Second:** Neil Busch **Ayes:** Tatum, Busch, Reyes, Cotter **Absent:** Hornbuckle

Chairperson: 

Secretary: 

ATTACHMENT

Dunnigan Fire Protection District Chiefs Report 6/11/26

- Attended CAC meeting concerning Sites Reservoir Project. – Will be reaching out to coordinate with other involved FPD's
- Receive tentative approval on our submission for OTS grant (roughly \$70,000)
- Planned training with Knights Landing FPD on 6/20/26 – Subject matter will be medical helicopter operations and EMS
- E212 was loaned to Knights landing FPD for roughly 24 hours while both their type 1 engines were out of service for mechanical issues. – This is part of upholding our commitment to our JOA as well as collaboration with our working partners.
- Red Flag Warning Pre-positioned Task Force. – Grass 12, along with A/C Sagara, Capt. Norman, Capt. Rotz, and FF Eli Kamiko committed to staff part of a pre-positioned task force in support of the recent Red Flag warning throughout the area. The provided support to all of Yolo County and fought many fires in the woodland area reported due to an arsonist.
- Grass 12 has a failed main engine and we are currently looking into options to fix or replace. – Will be talking to commissioners 1 on 1 as we receive more detailed information and options.
- Many new firefighters have been brought on and interviewed. – This is due to an alteration in advertising. Additionally, we are now conducting physical agility testing and a practical knowledge test before offering a position.
- Currently advertising for an officer position to backfill A/C Sagara on Thursday and Fridays