COMMISSIONERS
Anita Tatum- Chairman
Neil Busch
Tim Hornbuckle
John Reyes
Vacant

FIRE CHIEF
David Garrison

SECRETARY
Sherrill Jenkins

DUNNIGAN FIRE PROTECTION DISTRICT BOARD OF COMMISSIONERS MEETING MINUTES

Fire Station Training Hall
May 8, 2025 – Cancelled - Rescheduled to
May 9, 2025

6:30 P.M- Call to Order

Chairperson Anita Tatum called the meeting to order at 6:42 pm. Present were fellow Commissioners; Neil Busch, and John Reyes. **Absent:** Tim Hornbuckle

1. Pledge of Allegiance

2. Approval of Agenda
   - Approve the May 9th meeting agenda.

   MO# 25-40: Approved the May 9th meeting agenda.
   Motion: Neil Busch **Second:** John Reyes **Ayes:** Tatum, Busch, Reyes **Absent:** Hornbuckle

3. Public Comments
   - Yolo Food Bank representatives- Whitney Grunwald, Program Manager

   Yolo Food Bank discussed their proposal for a food distribution location on the corner of Main St and Railroad St. The distribution will operate every Wednesday morning, set up at 9:00, with distribution starting at 10:00 and lasting about 1 hr. Each distribution typically serves 95-115 households. Traffic will proceed from south to north on Railroad St, and then exit across Main St down Rd 89A. The distribution has been vetted through the District Fire Chief and Officers and was determined not to impact station operations. Commissioner Reyes was concerned about the public use of restroom facilities at the training hall, citing an issue with our current septic system. It was estimated that perhaps 10 people during the distribution may need to use the facilities, which shouldn't strain the system. Commissioner Reyes asked the representative to look into renting a portable outhouse. Commissioner Busch had concerns about traffic backing up around the station. The representatives replied the volunteers are trained and would control and monitor traffic flow. If the District is supportive of this initiative, an agreement will be prepared for Board approval. Yolo Food Bank will conduct a couple of trial distributions prior to the June meeting, so that issues may be identified before the June meeting. This proposal will be an action item on the agenda for the June meeting.

4. Public Correspondence/ Discussion about correspondence received-

5. Approval of the April 10th meeting minutes.

MO# 25-41: Approved the April 10th meeting minutes.
Motion: Neil Busch **Second:** Anita Tatum **Ayes:** Tatum, Busch, Reyes **Absent:** Hornbuckle

6. Approval of the bills submitted for payment.

MO# 25-42: Approved bills submitted for payment.
Motion: John Reyes **Second:** Neil Busch **Ayes:** Tatum, Busch, Reyes **Absent:** Hornbuckle

7. Reports, Discussion and Action Items from the District Fire Chief
   a. Chief's Report – Presented by Assistant Chief Eric Sagara- See Attachment

- In addition to the Chief's Report, AC Sagara stated a Library program for kids will happen at the fire station on June 11th.

8. Action Items and Reports from Board of Commissioners

   a. Update on proposed CFD, CSA, CSD, or other "New Development" agreements.
      - Discussion/questions about financial forecast document below.

The District Chief was unable to attend the May 9th meeting, so the Financial Forecast was not discussed. There was a discussion about the different revenue options to fund the fire department. Consensus was there is a wait on the Board of Supervisors to receive information from County Counsel to finalize their understanding about the different options and then provide direction to the fire districts.

   b. Budget Status update and any concerns
      - Presentation of the draft Fiscal Year 2025-26 annual budget.

Secretary Jenkins provided a walk through of the draft budget to the Board and stated that they should reach out to Chief Garrison, if they had any issues or questions with the proposed budget. She added the final budget will need to be approved at the June 12th meeting and that the numbers could change slightly due to unexpected expenses.

   c. Update on the new septic system- Hornbuckle
      - Commissioner Hornbuckle was unable to attend the meeting, so no update was provided.

9. MOTION TO ADJOURN - The next regular meeting will be held on June 12th at the Fire Station Training Hall.

MO# 25-43: Adjourned the May 9th Meeting at 8:38 pm.
Motion: John Reyes **Second:** Neil Busch **Ayes:** Ayes: Tatum, Busch, Reyes **Absent:** Hornbuckle

Chairperson: _____

Sherrill Jenkins, Secretary: _____

ATTACHMENT

Dunnigan Fire Department
Chiefs Report
5/9/25

- Training – Mandatory wildland training held April 26th. This covered basic refresher on: Mobile Attack, Hose Lays, Line Cutting, and Fire shelters. This is a yearly mandatory training that must be completed by all members before they respond to further calls. Anyone who was not able to attend the training is required to perform the skills taught with myself or assistant chief Sagara before responding to calls. This training was also opened to our JOA members, Zamora had personnel in attendance.
- NERO benefit dinner – Dunnigan Fire Association members attended the annual "Honky Tonk for Hero's" dinner put on by NERO, this dinner is their major fund raiser for the year as well as the time they issue scholarships to people getting into the fire service. Knights Landing firefighter was awarded a scholarship and their chiefs were unable to attend due to family emergencies. Assistant Chief Sagara, Captain Norman and I were there to congratulate the firefighter as their JOA member. Chief Jones of Knights Landing personally reached out to me to extend his gratitude.
- JOA – Madison Fire Department Chief Paul Green has expressed interest in joining our JOA for operational and political reasons. He has advised that he will discuss it with his commission, we will discuss further after they discuss on their end. I have discussed this possibility with Chief Tafoya in Yolo, currently we do not have any apprehensions.
- Food Bank – Yolo County food bank has contacted the department to participate in a food distribution in Dunnigan. County staff is present to discuss further as well as Chief Sagara.
- E212 repairs – Repairs to the damaged type 1 engine are moving along, currently cost is lower than anticipated but very time consuming, as many wires and hoses need to be traced out and replaced.
- New Type I Engine – Currently the radios needed for the new engine are on back order and expected to be available in the end of May. The dealer is expecting that the truck should be ready to deliver in the first half of June.
- Thermal Imaging Grant – A grant was obtained to purchase new thermal imagers for the department. These units have much better technology than our current imagers and will increase our capabilities as well as provided more units to our inventory for utilization.
- Interview Request from Sacramento Bee – A reporter from the Sacramento Bee has reached out to me for an interview concerning the financial struggles of Dunnigan and the Dunnigan Fire Department. I've communicated with Bill Webber from the CAC, we're attempting to set a time and date for the interview. We contacted the county PAO to ensure we knew what we could and could not discuss concerning the county, and we've decided to focus our discussion on the lack of general funding as well as the lack of funding tools available to rural unincorporated areas.