COMMISSIONERS
Anita Tatum- Chairman
Neil Busch
Tim Hornbuckle
John Reyes
John Keeble

FIRE CHIEF
David Garrison

SECRETARY
Sherrill Jenkins

DUNNIGAN FIRE PROTECTION DISTRICT BOARD OF COMMISSIONERS MINUTES

Fire Station Training Hall
May 11, 2022

6:30 P.M- Call to Order

Chairperson Anita Tatum called the meeting to order at 6:34. Present were fellow Commissioners Tim Hornbuckle, and John Keeble.

1. Pledge of Allegiance

2. Approval of Agenda
   a. Approve the April 13th agenda.

   MO# 22-48: Approved the **May 11th** agenda
   Motion: John Keeble **Second:** Anita Tatum **Ayes:** Tatum, Hornbuckle, Keeble

3. Public Comments- None

4. Public Correspondence/ Discussion about correspondence received- Chief Garrison stated he had found a records request from a law firm for a emergency call provided 2017, which he provided.

5. Consent Agenda-
   a. Approval of the April 13th regular meeting minutes.

   MO# 22-49: Approved minutes from the **April 13th** meeting,
   Motion: Tim Hornbuckle **Second:** John Keeble **Ayes:** Tatum, Hornbuckle, Keeble

   b. Approval of the bills submitted for payment.

   MO# 22-50: Approved bills submitted for payment.
   Motion: Anita Tatum **Second:** Tim Hornbuckle **Ayes:** Tatum, Hornbuckle, Keeble

6. Reports, Discussion and Action Items from the District Fire Chief
   a. Chief's report on activities within the District and at the station.
      - Call log- 39 calls
      - Full time chief technicalities – Information provided that departments with full time chief may possibly have all governmental processes put on them. (need's investigating but there are alternatives)
      - Status of old F550 chassis from the old Squad 12- Going to auction in June, but there is an interested buyer also.
      - Status of Type 1 insurance process- Provided spec sheets of old truck and new truck to YCPARMIA, where they will go through line by line to determine industry standard. The Chief thought our cost would be the $50,000 deductible, plus a possible $50,000 in additional items not reimbursed by YCPARMIA. He also thought he would hear about the YCPARMIA estimate in a week or two. $765,000 for the new truck.

- Status of cannabis grant funding- The District was awarded $15,000 to provide for PPE. The Chief is working on additional grant to fund PPE. The new standard is to replace PPE every 10 yrs.
- Status Calfire 50/50 grant funding- Estimate is submitted, waiting hear back.
- 1/3/5 Year plan is needed ASAP
    - Known long term costs to include: Station, Well, Sewer, Cost above insurance payout for type 1 replacement, 2 additional engine purchases, Command vehicle purchase, Radio upgrade.
    - Commissioner Hornbuckle asked to have this on the agenda for next month.
- JOA status from operational stance- Chief Garrison thought it would be beneficial in long run and very similar to what we already do. He sited an opportunity for an Alarm System for mutual aid, interagency training, and involvement with Knights Landing projects.
- Staffing and recruitment- Ongoing. Commissioner Hornbuckle to reach out to learn about the status of the Association.
- Discussion on Interwest Consulting relationship and process (Tatum)
    - Consensus was the relationship with Interwest Consulting needs to be rethought and streamlined to better meet the needs of the District.

b. Discussion items continuing until dismissed.
- Discussion and Update on Prop 172 Funds- Chief Garrison was pretty sure we will not Prop 172 money, but the county will provide some of funding through the canabus tax.
- Update on Dept of Water Resources grant.
    - Discussion on Long Property located next to station (Tatum)
      Commissioner Tatum discussed options for the District to use in acquiring the adjacent property.

MO# 22-51: Allowed Commissioner Tatum to move forward with working with Yolo County to help acquire the Long Property.
Motion: Tim Hornbuckle **Second:** John Keeble **Ayes:** Tatum, Hornbuckle, Keeble

7. Action Items and Reports from Board of Commissioners
    a. Discussion on current financial status and any financial concerns or needs.
        1. Discussion and approval of the JOA

MO# 22-52: Approved the Master Agreement Between Yolo Fire Protection District, Zamora Fire Protection District, Knights Landing Fire Protection District And Dunnigan Fire Protection District For The Purpose Of Providing Reciprocal Fire Protection And Related Services Under This Joint Operations Agreement.

Motion: John Keeble **Second:** Anita Tatum **Ayes:** Tatum, Hornbuckle, Keeble

        2. Discussion on the Jeff Orwig Project, if any- No Update
        3. Discussion on new regular meeting date-

The consensus was the new regular meeting date would be the 2nd Thursday of each month, Next regular meeting will be June 9th.

        4. Discussion on budget process (Jenkins)

Secretary Jenkins stated she would update the budget documents and meet with Chief Garrison prior to the June 9th meeting. Chief Garrison would provide the draft budget at that meeting for discussion.

8. MEETING ADJOURNED

MO# 22-53: Adjourned the meeting at 8:07 pm.
Motion: John Reyes **Second:** Tim Hornbuckle **Ayes:** Tatum, Hornbuckle, Keeble