

COMMISSIONERS

Anita Tatum- Chairman
Neil Busch
Tim Hornbuckle
John Reyes
Matt Cotter



FIRE CHIEF

David Garrison

SECRETARY

Sherrill Jenkins

DUNNIGAN FIRE PROTECTION DISTRICT BOARD OF COMMISSIONERS AGENDA & SUPPORTING MATERIALS

Fire Station Training Hall

October 8, 2026

6:30 P.M- Call to Order

1. Pledge of Allegiance
2. Approval of Agenda
 - a. Approve the **October 8th** meeting agenda.
3. Public Comments
 - Opportunity for members of the public to address the Board of Commissioners on subjects relating to District business. The Board of Commissioners reserves the right to impose a reasonable limit on time afforded to any topic or to any individual speaker. State law prohibits action by the board on items not on the agenda.
4. Public Correspondence/ Discussion about correspondence received-
 - Public Records Request: The Data Branch –a public records request for purchasing data. Specifically, we request a spreadsheet or equivalent file containing all purchase orders issued between January 1, 2023, and the present.
5. Approval of the **September 10th** meeting minutes.
6. Approval of the bills submitted for payment.
7. Reports, Discussion and Action Items from the District Fire Chief
 - a. Chief's Report
 - b. Fire Recovery discussion and action item.
 - c. AT&T and T-Mobile implementation status
8. Action Items and Reports from Board of Commissioners
 - a. Discussion with community participation about a weed and hazardous conditions abatement program.
 - b. Discussion and update on new septic system proposal – Harold Leverenz.
Next steps include:
 - Review and provide comments on draft OWTS permit package / variance request
 - Authorize submittal to Yolo County Environmental Health
 - Authorize payment of applicable permit fees
 - Following County review, prepare bid documents

- c. Impact Fee Transfer approvals- Approve \$159,887.97 in invoices to be funded through impact fees. Invoices include 2 vehicles purchased in January 2026, the 2019 Silverado, and 2019 Expedition, and the 2009 Workstar (the new type 3 engine) purchased in July 2026. Also includes refurbishment costs of the 2019 Silverado, and the 2009 Workstar.
 - d. Approve FY 25-26 Development Impact Fee Annual Report Revision to include the LaFCo recommended 5 year review, and the use of impact fees for the purchase of two vehicles in Jan 2026.
 - e. LaFCO 2022 Review recommendations- status updates.
 - (i) Commissioner Policy Review- Draft policies to be discussed include Board of Commissioner and District oversight policies:
 - GENERAL- Lays out the general oversight roles, ethics framework, communications and other high-level roles and oversight responsibilities
 - BOARD OF COMMISSIONERS- Lays out the framework for Board of Commissioner specific roles and duties, meetings and agenda requirements, and other administrative roles, duties, or requirements.
 - EMPLOYMENT PRACTICES- Includes policy guiding Equal Opportunity, Nepotism, and Unlawful Harassment situations. Provides detail employment and disciplinary policy for direct hires reporting to the District Fire Chief.
 - (ii) Capital Improvement Plan
 - (iii) Annual Reporting of Department Data to the Board
 - (iv) Ethics Training
 - f. Budget status updates, concerns and discussions.
 - (i) CivicPlus renewal rates
 - All technical services
 - (ii) CA Minimum Wage Increase
 - g. Approve the Department of Financial Services to complete the Local Agencies Financial Transaction Report on behalf of Dunnigan Fire Protection District.
9. MOTION TO ADJOURN – The next regular meeting will be held on November 12th at the Fire Station Training Hall.