

COMMISSIONERS
Anita Tatum- Chairman
Neil Busch
Tim Hornbuckle
John Reyes
John Keeble



FIRE CHIEF
David Garrison

SECRETARY
Sherrill Jenkins

**DUNNIGAN FIRE PROTECTION DISTRICT BOARD OF COMMISSIONERS
MEETING MINUTES**

**Fire Station Training Hall
January 9, 2025**

6:30 P.M- Call to Order

Chairperson Anita Tatum called the meeting to order at 6:37 pm. Present were fellow Commissioners; Neil Busch, and Tim Hornbuckle. **Absent:** Reyes, Keeble

1. Pledge of Allegiance
2. Approval of Agenda
 - Approve the January 9th meeting agenda.

MO# 25-26: Approved the January 9th meeting agenda.

Motion: Tim Hornbuckle **Second:** Neil Busch **Ayes:** Tatum, Busch, Hornbuckle **Absent:** Reyes, Keeble

3. Public Comments- None
4. Public Correspondence/ Discussion about correspondence received- None received
5. Approval of the November 14th meeting minutes. (No meeting held in December)

MO# 25-27: Approved the November 14th meeting minutes.

Motion: Neil Busch **Second:** Tim Hornbuckle **Ayes:** Busch, Hornbuckle **Abstain:** Tatum **Absent:** Reyes, Keeble

6. Approval of the bills submitted for payment.

MO# 25-28: Approved bills submitted for payment.

Motion: Neil Busch **Second:** Tim Hornbuckle **Ayes:** Tatum, Busch, Hornbuckle **Absent:** Reyes, Keeble

7. Reports, Discussion and Action Items from the District Fire Chief
 - a. Chief's Report - See Attachment
 - b. Additional discussions:
 - Commissioner Hornbuckle asked about the building of the new propane plant near County Line Rd, and Chief Garrison stated it is too far along in the building process for the District to ask for anything from the project to address the potential impact to the District, according to Colusa County. He added sometime in the past, Yolo County gave control and liability for County Line Rd to Colusa County. In addition to an elevated high-risk business activity, it is estimated there will be an increase of approximately 20+ trucks a day on Highway 99W due to the new plant.

Dunnigan Fire January 9th Meeting Minutes (cont.)

8. Action Items and Reports from Board of Commissioners

- a. Approval for the Yolo County Department of Finance to complete annual Special District State Controller's Office Financial Transaction Report for 23-24 on behalf of the Dunnigan Fire Protection District

MO# 25-29: Approved Yolo County Department of Finance to complete annual Special District State Controller's Office Financial Transaction Report for 23-24 on behalf of the Dunnigan Fire Protection District.

Motion: Neil Busch **Second:** Tim Hornbuckle **Ayes:** Tatum, Busch, Hornbuckle **Absent:** Reyes, Keeble

- b. Update on proposed CFD, or other "New Development" agreements. (Discussed within the Chief's Report)
- See Chief's Report. In addition, Chief Garrison stated per Mel Smith, the new development is expected to generate approximately \$71 million in taxable sales during Phase 1, equating to about \$5.3 million in total sales tax, with about \$850,000 of that total revenue going to Yolo County. If a revenue sharing agreement is facilitated between Yolo County and the Fire District a percentage of the estimated \$850,000 could be allocated directly to the district to support facility and operational needs.
- c. Update on the new septic system- Hornbuckle
- Commissioner Hornbuckle stated he will be meeting with the engineer in the next couple of days and will have more information about the project next meeting.
- d. Budget Status update and any concerns
- No concerns noted

9. MOTION TO ADJOURN -

MO# 25-30: Adjourned the January 9th Meeting at 8:25.

Motion: Tim Hornbuckle **Second:** Neil Busch **Ayes:** Tatum, Busch, Hornbuckle **Absent:** Reyes, Keeble

Chairperson: _____

Sherrill Jenkins, Secretary: _____

ATTACHMENT

Dunnigan Fire Dept Commissioners Meeting 1/9/25 Chiefs Report

- E212 (type 1 engine) currently being repaired. Estimated to cost around \$20K. Utilizing local mechanic.
- B12 currently in getting yearly service and oil change.
- Attended the Sites Reservoir project meeting – expecting to see increased traffic, population increase and increased daily consumer population. – Dunnigan section of the project will include a large pipe from the Tehema-Colusa canal to the Tehema-Glen drainage, running just south of Ritchie Bros.
- Due to the Sites Project we will be increasing our preparedness and training in trench rescue – This includes rope work and rigging training that is very transferrable to other hazards in our area.
- Training – Next scheduled department training scheduled for 2/8/25, to include: Rope techniques, helicopter operations, dispatch/radio protocols and scenarios.
- Firehouse Subs Grant – We secured the firehouse subs grant that will provide 2 new thermal imagers. These are useful in fire detection and rescue operations.
- S-215 Class being held in Williams this weekend 1/11-1/12. – Class is focused on wildland firefighting in the urban interface. 1 firefighters and 4 officers attending.
- 1 firefighter currently attending fire academy in Williams
- Eng. Henrickson has been picked up by Central County Fire. He has thanked Dunnigan for helping him get to this position.
- County one time funding has been received. – Working with Chief Sagara to make necessary purchases in line with previously proposed expenditures.
- Dinner Dance successful – over \$20K brought in. There were hiccups but overall successful.
- Association is investigating idea to provide scholarships directly to students from Dunnigan as we would like to have a say in the recipient. Currently we support the Peirce Unified School District but we do not have input concerning the student selection process.
- Department Dinner 1/25/25 – Chief Sagara to discuss
- Revenue Sharing Agreement Discussions with CAC and Mel Smith. – Currently working with CAC members Bill Webber and Mel Smith to communicate desires with Yolo County. Process include investigating avenues for establishing the revenue sharing agreement and procedures to enact the agreement on a legal level.