COMMISSIONERS
Anita Tatum- Chairman
Neil Busch
Tim Hornbuckle
John Reyes
John Keeble

FIRE CHIEF
David Garrison

SECRETARY
Sherrill Jenkins

DUNNIGAN FIRE PROTECTION DISTRICT BOARD OF COMMISSIONERS MEETING MINUTES

Fire Station Training Hall
March 9, 2023

6:30 P.M- Call to Order

Chairperson Anita Tatum called the meeting to order at 6:33. Present were fellow Commissioners, Neil Busch, Tim Hornbuckle, John Reyes, John Keeble. Absent: None

1. Pledge of Allegiance

2. Approval of Agenda
   a. Approve the March 9th agenda.

   MO# 23-32 Approved the February 9th agenda
   Motion: Neil Busch **Second:** John Reyes **Ayes:** Tatum, Busch, Hornbuckle, Reyes, Keeble

3. Public Comments- No comments made

4. Public Correspondence/ Discussion about correspondence received- None received

5. Consent Agenda-
   a. Approval of the February 9th regular meeting minutes.

      MO# 23-33: Approved minutes from the **February 9th** meeting,
      Motion: Tim Hornbuckle **Second:** John Keeble **Ayes:** Tatum, Hornbuckle, Reyes, Keeble
      Abstain: Neil Busch

   b. Approval of the bills submitted for payment.

      MO# 23-34: Approved bills submitted for payment.
      Motion: John Reyes Second: Neil Busch **Ayes:** Tatum, Busch, Hornbuckle, Reyes, Keeble

6. Reports, Discussion and Action Items from the District Fire Chief
   a. Chief's Report (See Attachment)

      #2: Chief Garrison presented an estimate of the upgrades he is recommending for S12. (Tabled until next meeting)
      #3: Requires a signed agreement with the County, provided to the Board, to receive the one-time $60,165 in sustainability funds. (Tabled until next meeting)

   b. Discussion on draft Prop 218 proposed rates

Before Chief Garrison introduced SCI Consulting Group, he discussed efforts, which include countywide Fire District Chiefs working heavily with County Supervisors, to achieve some sort of annual funding from the County in support of Fire District underfunded needs (funding gap). If successful, this County funding would ultimately reduce the Prop 218 assessment rates that would be put before the voters later this year.

Jeanette Hynson, SCI Consulting Group, then provided an overview of the Prop 218 Special Benefit Assessment and how the draft engineering report was created using demographics and supporting data relating to district properties. She then discussed the funding gap of the Fire District, that is over and beyond what current revenue sources provide. She discussed the possible timeline and outreach efforts that will take place prior to the vote, to inform district residents of the ballot measure.

- The special assessment is specific to the Fire District and controlled by the district. By law, it cannot be taken by the County, or the State for any other purpose.
- If passed, the assessment would be approved annually by the Board at, or below, the approved rates.
- At the discretion of the Board, there could be a cost-of-living increase annually not to exceed 3 to 5%.
- It's a weighted ballot measure based on how much your assessment would amount to. If your assessment is $200, you would have 200 votes. If your assessment is $500, you would have 500 votes. It would require 51% of all ballots received to pass.
- Benefit factors are based on fire risk and replacement costs.

c. Update and discussion on DWR Grant well project. (Included in Chief's report)
d. 2022 Yolo Local Agency Website Transparency Scorecard

Chief Garrison provided his understanding of what the County is recommending as far as the District Website and where we currently are. He stated he is reaching out to other district contacts to get a better understanding of a course of action that the district could take to achieve a more transparent and complete website according to the County's recommendations. (Tabled until next meeting)

7. Action Items and Reports from Board of Commissioners
   a. Discussion on current financial status and any financial concerns or needs. (No discussion undertaken)

8. MEETING ADJOURNED

MO# 23-35: Adjourned the meeting at 7:58 pm.
Motion: John Reyes **Second:** Neil Busch **Ayes:** Tatum, Busch, Hornbuckle, Reyes, Keeble

ATTACHMENT

Dunnigan Fire Protection District 3/9/23 Commissioners Meeting Chief's Report.

1. Working with Parks Water Resources to get them signed up on the county vendor list.
2. S12 modification estimate received. $18,369.25 to increase capabilities allowing the unit to be dispatched outside of Yolo County. The unit would still be capable of performing vehicle accidents and medical calls locally and would be available in the wintertime when small 4x4 vehicles are necessary. Impact fee funding can cover the cost and I'm requesting board authorization to proceed.
3. $500,000 immediate funds now have a dispersion model, and a contract has been provided for signature if the board approves. Stipulations to attempt passing a 218 tax in "good faith" within our district. Accepting the funding and failing to attempt a 218 would result in paying the funds back. (See provided documents)
4. 218 assessment/sustainable funding working group/future funding models. County chiefs are working with the county to determine a sustainable funding source that would work in conjunction with a 218

tax, this plan would include yearly funding from Yolo County on top of our existing tax revenue but would require an attempt in good faith to pass a 218 within our district. This plan is up for discussion and would most likely be very similar to the 60/40 split plan utilized on the $500K “one time” immediate funds.

5. Old E212 Title was never received or possibly lost over the years and the registration still shows West America Bank as the lien holder, we’ve identified a process to have the lean holder removed from the registration so we can obtain a duplicate title and provide it to the salvage company.
6. 3/16/23 Mutual Aid Dinner is progressing via the association and has been a positive discussion around the county. Supervisor Barajas has assisted with a portion of the cost.

Items to be tabled until April meeting.

7. Reserve’s and Volunteers are transitioning to Wildland Training, S130/S190 class is proceeding in conjunction with other county FD’s.
8. Driver operator course has been offered by West Plainfield FD, Dunnigan will be sending numerous individuals at a cost of $180/student.
9. Volunteer performance has continued to be an asset to the department and their training is progressing. Volunteer response to calls has been growing and shown to be extremely valuable.
10. Grass 12 has not been sold yet, if nobody speaks up to purchase the unit, we will send it to Richie Bros. By the end of April.
11. Assistant Chief Eckels is working to move the department towards MDC dispatching, this system includes a laptop/tablet in each unit networked with the county dispatch system.
12. NFIRS reporting is continuing to be an issue, numerous problems are related to the new computer program we will need to start utilizing and that program is also showing to cause numerous issues. NFIRS reporting has been restored via a different process and the reporting program is progressing, however very slowly.