COMMISSIONERS
Anita Tatum- Chairman
Neil Busch
Tim Hornbuckle
John Reyes

FIRE CHIEF
Michael Urlaub

SECRETARY
Sherrill Jenkins

DUNNIGAN FIRE PROTECTION DISTRICT BOARD OF COMMISSIONERS MEETING MINUTES

Fire Station Training Hall
March 9, 2022

6:30 P.M- Call to Order

Chairperson Anita Tatum called the meeting to order at 6:32. Present were fellow Commissioners Neil Busch and Tim Hornbuckle.

1. Pledge of Allegiance

2. Approval of Agenda
   a. Approve the March 9th agenda.

   MO# 22-34: Approved the **March 9th** agenda
   Motion: Neil Busch **Second:** Tim Hornbuckle **Ayes:** Tatum, Busch, Hornbuckle

3. Christine Crawford, LAFCO, to present and discuss the draft Municipal Sphere of Influence study.

   Christine walked through a presentation of slides she provided to the Board of Commissioners, where she discussed the data charts and graphs presented. She stated she has been working with fire district personnel from our district and surrounding districts to gather data and obtain their input regarding the fire district needs of the county. She explained the proposed recommendations to create service centers or shared resources amongst fire districts, as a way to gain efficiencies and effectiveness. She then asked for thoughts and/or questions from the Board of Commissioners, where a brief discussion occurred.

   She finalized by stating the steps that would be undertaken in the near future to finalize the draft. Once the draft is finalized it will be provided to the Board of Commissioners with a request for their comments prior to the finalization of the draft report.

4. Public Comments
   - Opportunity for members of the public to address the Board of Commissioners on subjects relating to District business. The Board of Commissioners reserves the right to impose a reasonable limit on time afforded to any topic or to any individual speaker. State law prohibits action by the board on items not on the agenda.

5. Public Correspondence/ Discussion about correspondence received-

   Secretary Jenkins stated she had been in discussions with the County about the purchases recorded against the Impact Fee funds and will be working through all the purchases to assess if they need to be adjusted. Overall, it should not result in an impact to our operating revenues, as it will mostly result in just moving the expenses within the impact fee funds itself.

6. Consent Agenda-
   a. Approval of the Feb 9th regular meeting minutes.

   MO# 22-35: Approved minutes from the **February 9th** meeting,

Motion: Neil Busch **Second:** Tim Hornbuckle **Ayes:** Tatum, Busch, Hornbuckle

b. Approval of the bills submitted for payment.

MO# 22-36: Approved bills submitted for payment.
Motion: Neil Busch **Second:** Tim Hornbuckle **Ayes:** Tatum, Busch, Hornbuckle

7. Reports, Discussion and Action Items from the District Fire Chief
   a. Report on activities within the District and at the station. (On hold pending new Fire Chief)
   b. Discussion items remaining under former Chief's Report that are underway.
      - Discussion and update on Engine 212 (No update)
      - Sale of 2004 Ford F550 Cab and Chassis (Old S12 Cab & Chassis) (No Update)
      - Discussion and Update on Prop 172 Funds (No Update)
      - Update on Dept of Water Resources grant. (No Update)

8. Action Items and Reports from Board of Commissioners
   a. Discussion on current financial status and any financial concerns or needs.
      1. Discussion on Long Property located next to station.
      2. Discussion on the Jeff Orwig Project (No update)

      A request was asked to place an agenda item on the April meeting's agenda to discuss the hiring process and packet for the position of District Fire Chief.

9. MEETING ADJOURNED

MO# 22-37: Adjourned the meeting at 8:36 pm.
Motion: Anita Tatum **Second:** Neil Busch **Ayes:** Tatum, Busch, Hornbuckle