

COMMISSIONERS

Anita Tatum- Chairman
Neil Busch
Tim Hornbuckle
John Reyes
Matt Cotter



FIRE CHIEF

David Garrison

SECRETARY

Sherrill Jenkins

DUNNIGAN FIRE PROTECTION DISTRICT BOARD OF COMMISSIONERS MEETING MINUTES

Fire Station Training Hall
September 10, 2026

6:30 P.M- Call to Order

Chairperson Anita Tatum called the meeting to order at 6:38 pm. Present were fellow Commissioners; John Reyes, Tim Hornbuckle and Matt Cotter. **Absent:** Neil Busch,

Guests: Knights Landing Fire Chief, Martin Jones

1. Pledge of Allegiance
2. Approval of Agenda
 - a. Approve the **September 10th** meeting agenda.

MO# 27-15: Approved the September 15th meeting agenda.

Motion: Tim Hornbuckle **Second:** John Reyes **Ayes:** Tatum, Hornbuckle, Reyes, Cotter **Absent:** Busch

3. Public Comments
4. Public Correspondence/ Discussion about correspondence received-
5. Approval of the **August 13th** meeting minutes.

MO# 27-16: Approved the August 13th meeting minutes.

Motion: John Reyes **Second:** Anita Tatum **Ayes:** Tatum, Hornbuckle, Reyes, Cotter **Absent:** Busch

6. Approval of the bills submitted for payment.

MO# 27-17: Approved bills processed for payment since last meeting.

Motion: Tim Hornbuckle **Second:** John Reyes **Ayes:** Tatum, Hornbuckle, Reyes, Cotter **Absent:** Busch

7. Reports, Discussion and Action Items from the District Fire Chief
 - a. Chief's Report (See attached)
 - b. Discussion on Office of Traffic Safety Grant- A brief update was provided with Oct 1st as the date the purchasing of the extradition equipment can begin.
 - c. Fire Recovery discussion and action item. Tabled until the October meeting.

8. Action Items and Reports from Board of Commissioners

- a. Discussion with community participation about a weed and hazardous conditions abatement program.

Knights Landing Fire Chief Martin Jones provided an overview of the processes he works through to complete the Knights Landing weed abatement program. Chief Martin stated he performs the identification of property that are in need abatement, and then works with the County Counsel's office who performs all the legal requirements of required mailings and notices to be compliant with state laws to abate the property. Secretary Jenkins said she would contact Counsel to see if they could do the same actions for the Dunnigan Fire District. This will be tabled until the October meeting.

MO# 27-18: The Board approved the District to move forward with reinstating the former Weed Abatement / Clean Lot program in the near future, after identifying the best approach and processes for the District to use in meeting the needs of the Community.

Motion: John Reyes **Second:** Tim Hornbuckle **Ayes:** Tatum, Hornbuckle, Reyes, Cotter
Absent: Busch

- b. Discussion and update on new septic system proposal – Harold Leverenz.

Next steps include:

- Review and provide comments on draft OWTS permit package / variance request
- Authorize submittal to Yolo County Environmental Health
- Authorize payment of applicable permit fees
- Following County review, prepare bid documents

Commissioner Reyes was confident that the District could design and install a septic system using volunteer services and donated materials for a much lower total cost. He thought the District couldn't afford the estimated \$150,000 - \$175,000 cost of the proposed system and would like a month to inquire into finding additional proposals. This will be tabled until the October meeting.

- c. Approve FY 25-26 Development Impact Fee annual report.

MO# 27-18: Approved the Annual Impact Fee Report for FY 25-26.

Motion: Matt Cotter **Second:** Tim Hornbuckle **Ayes:** Tatum, Hornbuckle, Reyes, Cotter
Absent: Busch

- d. Budget status updates, concerns and discussions.

The current FY 26-27 budget was briefly discussed with minor questions asked and answered. FY 26-27 year end status was provided with no questions asked.

9. MOTION TO ADJOURN – The next regular meeting will be held on October 8th at the Fire Station Training Hall.

MO# 27-19: Adjourned the September 10th meeting at 9:10 pm.

Motion: John Reyes **Second:** Tim Hornbuckle **Ayes:** Tatum, Hornbuckle, Reyes, Cotter
Absent: Busch

Chairperson: _____

Secretary: _____

ATTACHMENT

Dunnigan Fire Protection District 9/10/26 Commission Meeting. Chiefs Report.

- OTS Grant Approved. Waiting to communicate with OTS on how to move forward.
- New Shift Officers hired. Ollie Tapilla & Alex Osman
- First LAFCo working group meeting scheduled for Thursday, September 17th.
- B312 should be ready to put in service mid-month.
- Community day is Sunday, September 13th.
- Chief Sagara:
 - Support center concept from FireSafe Council
 - Call Data
- Commission Policies