COMMISSIONERS
Anita Tatum- Chairman
Neil Busch
Tim Hornbuckle
John Reyes
John Keeble

FIRE CHIEF
David Garrison

SECRETARY
Sherrill Jenkins

DUNNIGAN FIRE PROTECTION DISTRICT BOARD OF COMMISSIONERS MEETING MINUTES

Fire Station Training Hall
September 15, 2022

6:30 P.M- Call to Order

1. Pledge of Allegiance

2. Approval of Agenda
   a. Approve the September 15th agenda.

   MO# 23-07 Approved the **September 15th** agenda
   Motion: Neil Busch **Second:** Anita Tatum **Ayes:** Tatum, Busch, Reyes

3. Public Comments
   - None made.

4. Public Correspondence/ Discussion about correspondence received- None received

5. Consent Agenda-
   a. Approval of the August 11th regular meeting minutes.

   MO# 23-08: Approved minutes from the **August 11th** meeting,
   Motion: Neil Busch **Second:** Anita Tatum **Ayes:** Tatum, Busch**,** Reyes **Abstained:** Hornbuckle

   b. Approval of the bills submitted for payment.

   MO# 23-09: Approved bills submitted for payment.
   Motion: John Reyes **Second:** Neil Busch **Ayes:** Tatum, Busch, Hornbuckle, Reyes

6. Yolo County Fire Safe Council Tanya Meyer, Program Manager **-** Discussion on the Community Wildfire Protection Plan (CWPP) for Yolo County. ***Postponed to October meeting***

7. Closed Session
   a. Conference with Legal Counsel – Anticipated Litigation
   Pursuant to Government Code Section 54956.9(d)(4)

   Initiation of litigation: 1 case

   b. Conference with Real Property Negotiators

   Property: APN: 051-231-001, Dunnigan, CA 95937
   Agency negotiators: David Garrison (Chief) & Eric May (District Counsel)
   Negotiating parties: Carolie C. Long Revocable Trust; Eric Long; Aaron Long
   Under negotiation: Price and terms of payment

8. Reconvene Open Meeting
   (Brown Act 54957.1 - Announce any action taken during closed session

   Nothing to report out.

9. Reports, Discussion and Action Items from the District Fire Chief
   a. Chief's Report (See Attached)

      MO# 23-10: Approved bills submitted for payment.
      Motion: John Reyes **Second:** Neil Busch **Ayes:** Tatum, Busch, Hornbuckle, Reyes

10. Action Items and Reports from Board of Commissioners
    a. Discussion on current financial status and any financial concerns or needs.
       1. A Minute Order needed to correct in the FY 22-23 approved fiscal budget; to move the approved appropriation of $100,000 in the 503070-EQUIPMENT account, to be reappropriated to the 503071 EQUIPMENT-VEHICLE account in the FY 22-23 approved budget. This is to align the future expense to the appropriate expense account.

          MO# 23-11: Approved the reassignment of approved FY 2022-23 budget amounts to reflect the following: move $100,000 assigned to 503070-EQUIPMENT account, to be reassigned to the 503071 EQUIPMENT-VEHICLE account in preparation for the completion of the new Type 1 engine.
          Motion: John Reyes **Second:** Neil Busch **Ayes:** Tatum, Busch, Reyes

    b. Association business agreement for the hall use.

       Discussion identified concerns that the District, and possibly Commissioners, could be liable for 3rd party or Association held events on District property in the event of unforeseen accidents or damage. Secretary Jenkins will contact YCPARMIA to find out what coverage the District has for these types of events.

11. MEETING ADJOURNED
    MO# 23-06: Adjourned the meeting at 8:24 pm.
    Motion: Tim Hornbuckle **Second:** John Reyes **Ayes:** Tatum, Busch**,** Hornbuckle, Reyes

ATTACHMENT

9/15 Chiefs Report

1) First association meeting was held and will be held 3'rd Tuesday of the month – Went well and building back process looks good
2) Hall agreement between association and district is needed – questions of responsibilities and liabilities came up
3) California Firefighters Foundation grant received for radio's – Nearly $15K in new handheld radios to meet P25 compliance
4) MDC terminals look like they are moving forward – LAFCO recommendations to the Chiefs Association included AVL units which push departments towards MDC's – New Type 1 and command vehicle will be getting them first
5) Reach now in Williams and AMR is working to provide better communication for ambulance services – Procedures being put in place to notify department command staff of AMR service levels
6) 218 survey with 3rd party has started – Survey was completed and submitted, we should have more meetings with the analysts coming in the near future

7) 172 Committee using 218 survey to determine priorities for $550K for FD sustainability – Committee is determining what is defined and how it should be dispersed, email was forwarded to commission
8) Calfire 50/50 grant was received for PPE – We received the grant and there is paperwork to go with it. We will have documents ready for commission review and signature at October meeting
9) Community Day – Sept 10th community day went well, many agencies attended, and good reports were heard throughout the community.
10) Type 1 meeting with FAS was held and successful – Pre-construction meeting went well, numerous features were deleted while some were added. We're on schedule to have the unit in service by July 2023. We received the advance payment of $500K from the insurance underwriters but we do not have any requirements to pay upfront at this time.
11) F/F Schwyzer deployed with Madison Fire to the McKinny fire last month, he has returned – Schwyzer was given good reviews by numerous other departments and showed our product very well. He reported it was very educational and showed him the extent of the fire service.
12) Engineer Huerta is currently deployed to the Mosquito Fire with Madison Fire Department – We expect this team to be gone at least 7 days, the Mosquito fire is currently at 65K acres and only 20% containment
13) 1 engineer and 1 firefighter have moved on, 2 more entering fire academy – Engineer Romero was selected to join Crocket fire, he will still be working with Dunnigan, firefighter Hertzog was picked up by City of Berkley Fire Dept.
14) Gained 1 new volunteer and 1 new reserve firefighter – We're noticing word spreading in the community and we have people interested in volunteering. We need contact information for Niels friend on the CAC
15) Bike Race was incident free – the Dunnigan Hills Bike Race was without incident, we received $1200 to upstaff the station. 210 riders total I'm expecting the race to grow next year.
16) Damage to a bay door – Estimate is on the way, power outage contributed
17) LAFCO MSR going to board of supervisors – we received word at the chiefs meeting the process is still on track so we should hear something October or November
18) Willow Oak Rib Cook Off – Willow Oak Fire will be putting on a rib cook off on October 1'st. I do not have all information currently, but I will be obtaining it.
19) Training with JOA members – We've continued planning training with JOA members and plan to do a larger "commercial structure fire operations" training October 15'th. Integration with other departments is looking better ever y month.
20) Dunnigan Starbucks "Coffee with Fa First Responder" – Dunnigan Starbucks is having a community involvement day on October 28th to recognize first responders and get involved with the community. We will have our crew attending along with other Yolo County agencies.
21) I will be gone October 8th – 23rd. – I will be hunting in Idaho for 2 weeks, management will be delegated to Asst Chief Eckels, Captain Gardner and Lt. Watson. Neighboring Chiefs have also been notified and will assist if required.